



A GRADUATE SCHOOL OF
THEOLOGY AND MINISTRY

Vice President for Development

Catholic Theological Union (CTU) is seeking a strong leader with proven fundraising success to serve as its next Vice President of Development. CTU is an internationally recognized Roman Catholic graduate school of theology and ministry located in the urban university neighborhood of Hyde Park, Chicago. CTU has recently welcomed the Lutheran School of Theology at Chicago and McCormick Theological Seminary, two long-time partners in CTU's ecumenical endeavors, who now share CTU's campus. In addition, CTU is a leader in fostering interfaith dialogue and understanding, with Jewish and Muslim representation on its faculty, on its Board of Trustees and in its donor base.

About CTU

In 1964, Cardinal Leo Joseph Suenens of Belgium spoke at the University of Chicago and urged that seminaries of the future might be urban based, in the context of a great academic center, and ecumenical in spirit. That speech inspired the founding of CTU in 1968, when three religious orders combined their seminary resources, moved to Chicago's Hyde Park, and began a daring experiment in collaboration.

Fifty-five years later, CTU has grown to be a premier school of theology, sponsored by twenty-three religious communities, with a global reputation for academic and pastoral excellence.

The original collaboration among men's religious communities has developed into a remarkable partnership at every level of the institution among religious men, religious sisters, and lay men and women. Approximately one-third of our student body is comprised by international students from more than 40 countries. CTU alumni serve in more than sixty countries around the world.

The mission of CTU has remained steadfast: to prepare religious order seminarians, religious brothers and sisters, and lay women and men ready to witness to Christ's good news of justice, love, and peace in the Church and the world. CTU alumni serve as parish priests and staff, chaplains in hospitals and prisons, campus ministers, overseas missionaries and relief workers, leaders in Catholic social service agencies, teachers at all levels of education, and in a host of other roles of service worldwide.

The school provides an array of graduate programs and is a member of the ecumenical Association of Chicago Theological Schools. CTU intends to further advance an already robust development effort that includes an annual fund, active grantmaking, and a strong major gifts program.

Candidates for the position should be comfortable within the environment of a Roman Catholic school of theology and ministry, have proven executive experience in fundraising or related

activities, be able to work in a collegial fashion, and demonstrate strategic problem solving, creativity and initiative.

Summary Description:

The Vice President for Development is responsible for overseeing the planning, coordination, and successful execution of all fund development activities and campaigns to meet the needs of CTU as described in the strategic plan. The Vice President reports directly to the President, supervises the Director of Development and the Communications and Marketing Manager, and works in collaboration across all CTU departments. The The Vice President for Development serves as a key member of the institution’s Leadership Council and works in close collaboration with the Development Committee and the Membership and Governance Committee of the Board of Trustees.

Responsibilities:

Fundraising

- Partner with the CEO, Board of Trustees, and other key individuals to drive the strategic fundraising agenda.
- Manage and cultivate a portfolio of major donor relationships for transformative giving.
- Build a solid individual donor base and develop a process of identifying, engaging, cultivating and soliciting new donors and religious entities to ensure long-term support and deepen financial commitments.
- Spearhead and implement a planned giving strategy that includes a communication plan, educational events and resources across multiple media platforms.
- Oversee the successful execution of the annual Peacemakers event, including creation of overall theme, securing the speaker, and securing gifts and sponsors.
- Vitalize leadership and fundraising activities associated with CTU centers and programs. Provide advice and counsel to faculty and other departments as needed.
- Lead future campaigns for priorities identified in strategic planning.

Development

- Build and maintain relationships with a wide range of stakeholders to support CTU’s long-term sustainability and growth through cultivation of long-term relationships, donor retention, and the alignment of CTU’s mission and values with the interests of its supporters.
- Create a supportive and sustainable environment by engaging donors, religious entities, alumni, and other supporters to foster a culture of philanthropy within CTU and its community.

Grants

- Oversee development team in growing its CTU grant portfolio and schedule of annual proposal and report writing.
- Engage in active cultivation and stewardship with Foundation Directors and other granting agencies.

Board of Trustees

- Serve as staff liaison on the Board of Trustees Development Committee and Membership and Governance Committee
- Report development and campaign activities as required to: Board Development committee meetings, the Board of Trustees; faculty assemblies, annual corporation meetings, etc.

Marketing and Communications:

- Oversee brand management, public relations, marketing strategy, digital marketing, content development, donor communications, event promotion, and crisis communications.
- Budget responsibility for marketing and communications efforts and ensures that resources are allocated effectively.

Knowledge, Skills and Abilities Required:

- A master's degree in business administration, education, or related not-for-profit management is essential, a professional certification such as Certified Fund-Raising Executive (CFRE) or Certified Nonprofit Professional (CNP) is preferred.
- 5 to 7 years' experience in a comparable senior leadership position with a broad and successful record in fundraising or related fields.
- Strong leadership and management skills.
- An understanding of budgeting, financial management, and the ability to analyze fundraising data and performance metrics is important for effective decision-making and resource allocation.
- Experience in major gifts fundraising, planned giving, annual giving, grant writing, and donor relations. Familiarity with various fundraising channels, including digital fundraising, is desirable.
- Strong interpersonal, communication and writing skills are essential.
- Experience in development office functions including but not limited to gift processing, prospect and donor histories, and fundraising reporting.
- Experience working with boards of directors or trustees and the ability to engage and support board members in fundraising efforts.
- Proven track record in raising seven figure gifts

Compensation and Benefits:

Catholic Theological Union offers a competitive salary and benefits package including medical, dental and vision insurance, paid vacation and holidays, and defined contribution retirement plan.

This description contains information and facts considered necessary to describe and evaluate this job fairly and equitably. This document should not be considered as a detailed description of all the work requirements to be performed, but as an indication of the duties and level of skills required.

Catholic Theological Union is an Affirmative Action/Equal Opportunity employer. Applicants are considered on the basis of their qualifications for the position without regard to race, color, religion, national origin, sex, age, disability, marital status, sexual orientation, or veteran status. Applications from members from racially and ethnically underrepresented groups are encouraged.

Procedure for Candidacy

Send resumes or nominations as soon as possible to:

Lloyd M. Peurye

Lloyd Peurye Ltd.

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