



Catholic
Theological
Union

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Career Services for Ministry



Career Services for Ministry - Overview

Mission:

To accompany the ministry journey and transformation of CTU students' vocations, as evidenced by their charisms, talents, and aptitudes, into fully actualized, marketable skills for pastoral leadership in the Church and beyond.



“Now to each one the manifestation of the Spirit is given for the common good.” 1Cor. 12:7



Charisms, Talents, Skills For Servant Leadership



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Building generative relationships

Career Services Basic Training



Career Planning: Assembling an electronic assortment of artifacts over time to discern options for career ministry placement.



Assessment Tools: Self-assessments to identify and validate aptitudes and skills for your vocation.



The Resume: How to write a compelling resume and cover letters that tells your mission story.



LinkedIn: Using social media to proclaim the Good News and build a network of generative relationships.



Job Search: How to find the right ministry placement for you that lifts-up your vocation.



Skills Workshops: Basic business and non-profit mission-oriented skills.

A Spirit-inspired culture of career readiness (1Cor.12:7)

Career Ministry planning:

- Vocational Discernment
- Assessment tools
- Impactful resumes
- Networking
- Job hunting skills
- Negotiating skills
- Interviewing skills
- Marketing skills
- Mentoring skills
- LinkedIn

Core Skills:

- Servant Leadership
- Communication
- Entrepreneurship
- Renewal: Assessment, Analysis
- Stewardship/Fundraising
- Innovation and Creativity
- Continuous Improvement
- Organizational Development
- Administration
- Professional Associations

Career Services Opportunities

Opportunities for:

- Work while studying
- Externships – with partnering employers
- Internships at CTU
 - Admissions/Recruitment
 - Fundraising/Alumni Relations
 - Liturgy & Mission Communications
- Job Placement
 - Pre-graduation
 - Post-graduation
 - Alumni Networking and Mentoring

Career Services Pathways

Exploration and Goals

- Career Plan
- Career Assessment
- Career Coaching
- Industry and Ministry Research
- Defining Success, Purpose, and Impact
- CTU-Treks – Career Immersion Experiences
- Informational Interviews

Gaining Experience

- Assistantships
- Externships
- Internships
- Skill Building
- Micro Gigs
- Career Summits
- Placement before Commencement
- Career Fairs

Career Services Pathways

Finding a First Destination

- Job Search Seminar
- Resumes, Cover Letters & Interviewing
- References and Recommendations
- Dealing with Rejection
- Conversations of Inquiry
- 9 Questions for Leadership in Work and Life

Building Connections

- LinkedIn – Social Media
- Social Selling Index Tracking
- Networking
- Recruiting Mentors
- Professional Conferences
- Networking with Alumni

"A mission culture of career readiness"

Tentmaking and Ministry – Acts 18:1-4; 20:34-35

- St. Paul supported his vocation and mission working as a tentmaker which required specialized skills. He reports that he worked with Aquila and Priscilla who were also skilled in the craft of tentmaking. (Acts 18:1-4)
- His career skills were integrated into his vocation and mission of building the Church. St Paul reports, “You yourselves know that these hands of mine have supplied my own needs and the needs of my companions. In everything I did, I showed you that by this kind of hard work we must help the weak, remembering the words the Lord Jesus himself said: ‘It is more blessed to give than to receive.’ ” (Acts 20:34-35)
- 1 Corinthians 12 articulates all the diverse charisms and talents that are inspired by the Holy Spirit. St. Paul explains that everyone has something special to contribute for “Now to each one the manifestation of the Spirit is given for the common good.” (1Cor. 12:7)

Next step

Schedule a career coaching session or more information:

- Request an appointment by contacting Herb Quinde Hquinde@ctu.edu and/or Gerald Doyle Gdoyle@ctu.edu